



# Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

Telephone: 01363 773717

Email: [townclerk@crediton.gov.uk](mailto:townclerk@crediton.gov.uk)

## PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 16<sup>th</sup> January 2018**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

**Clare Dalley (Mrs)**  
**Town Clerk**

10<sup>th</sup> January 2018

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

## AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes)*
- 4. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
- 6. Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 12<sup>th</sup> December 2017, as a correct record.
- 7. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 12<sup>th</sup> December 2017, for information only.
- 8. Police Report** - To receive the Police report.

9. To receive, and to ratify the decisions therein, the minutes of the following Committee meetings:
- Policy & Forward Planning Committee held on Tuesday, 2<sup>nd</sup> January 2018
  - Property & Allotment Committee held on Tuesday, 9<sup>th</sup> January 2018

(A copy of the minutes will be issued with the agenda or prior to the meeting.)

10. **Mid Devon District Council - Planning Applications** [MDDC Planning Public Access Portal](#)  
Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: 17/01992/CAT  
Proposal: Notification of intention to fell 1 Sycamore tree within a Conservation Area  
Location: Chene House, Pounds Hill, Crediton, EX17 1DT  
Applicant: Mr P Dishman, Chene House, Pounds Hill, Crediton, EX17 1DT

Reference: 17/01174/LBC  
Proposal: Listed Building Consent for the installation of 12 additional CCTV cameras and 1 control cabinet, following removal of redundant shed on north  
Location: Crediton Railway Station, Station Approach, Crediton, EX17 3BY  
Applicant: Mr D Paige, Great Western Railway, Milford House, Milford Street, Swindon, Wiltshire, SN1 1HL

Reference: 17/01090/MOUT  
Proposal: Outline for the erection of up to 40 dwellings with associated access, parking, open space, landscaping and supporting infrastructure  
Location: Land and Buildings at NGR 281938 100425 (Adjacent Brookdale, Threshers), Hollacombe, Devon  
Applicant: Mr Ben Lee, C/o Mr Mark Scoot, Maypool House, Maypool, Brixham, TQ5 0ET

11. **Mid Devon District Council - Planning Decisions**

Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

Reference: 17/01755/HOUSE  
Proposal: Erection of single storey extension to rear  
Location: 44 Beech Park, Crediton, EX17 1HW  
Applicant: Mr & Mrs P Gribble, 44 Beech Park, Crediton, EX17 1HW

Reference: 17/01721/HOUSE  
Proposal: Erection of ground floor extensions, raise and extend pitched roof to include dormer windows  
Location: 1 Murley Close, Crediton, EX17 2DU  
Applicant: Mr & Mrs M Benwell, 1 Murley Close, Crediton, EX17 2DU

Mid Devon District Council, the determining Authority, has REFUSED the following application with conditions as filed:

Reference: 17/01655/FULL

Proposal: Erection of 1 single storey and 2 two-storey dwellings and provision of 3 parking spaces  
Location: Parliament House, Parliament Street, Crediton,  
Applicant: Mr C Reed, Reed Construction & Development, 106 High Street, Crediton, EX17 3LF

The following applications have been WITHDRAWN:

Reference: 17/01744/FULL  
Proposal: Variation of conditions (8), (9) and (13) of planning permission 14/00388/FULL to allow early commencement of development  
Location: Fair Havens, Mill Street, Crediton, EX17 3AA  
Applicant: Mr C Reed, Reed Construction & Developments Ltd, 106 High St, Crediton, EX17 3LF

Reference: 17/01797/HOUSE  
Proposal: Erection of a lower ground floor rear extension with balcony over  
Location: 19 Cockles Rise, Crediton, EX17 3JB  
Applicant: Mr & Mrs K Julyan, 19 Cockles Rise, Crediton, EX17 3JB

12. **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 13<sup>th</sup> December 2017 to 16<sup>th</sup> January 2018 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
13. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
14. **Budget Review - To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
15. **To receive a report from the Council's internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued prior to the meeting.)
16. **To consider correspondence received from Mid Devon District Council regarding the asset transfer of Newcombes Meadow toilets and the running costs of Market Street toilets and agree a course of action.** (Further information will be issued with the agenda.)
17. **To consider correspondence from Devon County Council regarding the maintenance of Crediton High Street footways and to receive a recommendation from the Policy & Forward Planning Committee to accept option two to relay/replace the slabs in the identified three main hotspot areas of the High Street.** (Further information will be issued prior to the meeting.)
18. **To review the Council's Community Engagement Strategy.** (A copy of the Strategy will be issued with the agenda.)
19. **To review the Council's Protocol on marking death of senior members of Royal Family.** (A copy of the Protocol will be issued with the agenda.)

20. **To consider the Council purchasing items of railway memorabilia from The Railway Tea Rooms following its closure.**
21. **Councillor Reports** - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.
22. **Correspondence and Matters To Note - To receive Council correspondence and matters to note as detailed below** (Copies of the correspondence and matters to note will be issued with the agenda.)

### **Correspondence**

1. *Mel Stride emails - Crediton Town CCTV*
2. *MDDC - Council Offices letter*
3. *MDDC - Crediton public conveniences*
4. *Devon & Cornwall Police - Crediton Police report November*
5. *Member of the public - Shobrooke Mill*
6. *CPRE - Seminar 19 January 2018*
7. *Talking News – Grant thank you*
8. *Turning Tides – Grant thank you*
9. *Crediton Area Children's Centre – Grant thank you*
10. *Brown Paper Bag Theatre Company - Grant thank you*
11. *Citizens Advice - Grant thank you*
12. *MDDC - Planning Agenda 3 January 2018*
13. *Journey Counselling - Grant thank you*
14. *Crediton & District Access Group - Grant thank you*
15. *Jack Robson - Grant thank you*
16. *MDDC - Cabinet Meeting Agenda*
17. *MDDC - Environment Policy Development Group Agenda*
18. *MDDC - Flood Lights at Lords Meadow Leisure Centre*

### **Matters To Note**

1. *DALC – Survey*
2. *NatWest – Closure*
3. *DCC - Winter Action*
4. *Involve - Annual Review*
5. *Crediton Youth Theatre - Evaluation Report*
6. *MDDC - New Londis Store Market Walk Tiverton*
7. *MDDC - new waste transfer station opens in Mid Devon*
8. *MDDC - Xmas re-cycling*
9. *NALC - Chief Executive's Bulletin 46*
10. *NALC - Chief Executive's Bulletin 47*
11. *R Wright - November crime figures for Crediton*
12. *DCC - contact information & advice over the festive season*
13. *Turning Tides - Newsletter 009*
14. *Police Commissioner - Monthly report December 2017*
15. *MDDC - Town & Parish Newsletter*
16. *NHS Devon CCG - Monthly Newsletter*
17. *DCC - Parish & Town Council update Dec 2017*
18. *DALC - News 20.12.17*
19. *TNM&W DEVON Citizens Advice - Christmas newsletter*
20. *MDDC - Agenda for Economy Policy Development Group*
21. *Turning Tides – Newsletter 010*

**23. Business brought forward**

At the direction of the Chairman, to report on matters not on the agenda and for information only.

**PART TWO**

**24. It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**

**25. To receive an update on the Crediton Council Office building and agree any actions required.**

**26. Close**